

# LFA Registrar



- Set up TeamSnap with the correct registration forms.
- Manage registration forms making sure correct prices are being used and divisions have limits, if necessary.
- Provide monthly updates to LFA board.
- Answer questions from the membership and potential members via email.
- Work with Rep coaches and House coaches to register teams with Softball BC.
- 1-2 hours per week most of the year. 4-5 hours per week during January/February.