

- 1.Once you get your team list, send an introduction email (see website for template)
- 2. Explain importance of parent volunteers during each practices/game:
 - a. Additional coaching/practice help
 - b. Field setup and prep for home teams
- 3. Ensure parents know that players need their own gloves, helmets, and cleats (soccer cleats are OK). Bats are optional as the league supplies them to each team.
- 4. Ensure you have name tags for the first couple of weeks until you have all the names memorized.
- 5. Decide on a team name yourself or ask parents/players to come up with ideas.
- 6. Setup a time either before or after one of the first nights to have a parent meeting. This will be a good time to see if anyone has questions and to collect any required paperwork. Also, share preferred communication methods/times with the parents.