

- 1.Once you get your team list, send an introduction email (see website for template)
- 2. Explain importance of parent volunteers during each practices/game:
 - a. Additional coaching/practice help
 - b. Field setup and prep for home teams
- 3. Ensure parents know that players need their own gloves, helmets, and cleats (soccer cleats are OK). Bats are optional as the league supplies them to each team.
- 4. Ensure you have name tags for the first couple of weeks until you have all the names memorized.
- 5. Decide on a team name yourself or ask parents/players to come up with ideas.
- 6. Setup a time either before or after one of the first nights to have a parent meeting. This will be a good time to see if anyone has questions and to collect any required paperwork. Also, share preferred communication methods/times with the parents.

REMINDER - Halfway through the season the games will introduce outs, everyone will still bat during each inning regardless of outs. Ensure your team is prepared on both the offensive and defensive side so that there are no surprises when the outs begin.